

**Modification in existing guidelines/ Additional Guidelines for Technical Bid  
evaluation in appointment of IT Implementing Agencies by Utilities  
dated 26.05.2010**

RAPDRP projects are flagship program of Ministry of Power and strict adherence to the timelines of 18-24 months are to be followed to meet the program objective. The entire sanctioned projects are to be awarded within 03 months of sanction of projects. However, it has come to our notice that utilities are delaying the Bid process on the pretext of one or other. In order to streamline the Bid process in a more transparent manner and to meet the timelines for finalization of Bid process avoiding any delay, the following Additional Guidelines are required to be followed by Utilities.

These guidelines should be read in conjunction with any other guidelines issued earlier by PFC/MOP in this regard.

- 1) **Time line for Bid evaluation-** Utility shall complete the evaluation of technical bid within 04 Weeks from the date of bid opening and evaluation of financial bid and finalization of bid should be completed within two weeks thereafter to maintain overall time limit of 03 months intact for selection of ITIA from the date of sanction. In case the delay in evaluation of technical and financial bids is beyond the respective time limit mentioned above, the utility should obtain consent for proceeding further from MoP / PFC justifying the reasons for delay.
  
- 2) **Information to MoP/PFC during bid evaluation-** During the bid evaluation and pre-award stage, the following information is required to be submitted to MoP/PFC
  - a. **After completion of technical Bid evaluation** Utility shall submit to MoP/PFC a list of non-responsive bidders if any along with the reasons for disqualification, views of ITC as per their technical evaluation report and justification by Utility. The same should be submitted to MoP/PFC at least 2 working days prior to date of Financial bid opening
  - b. Utility shall inform the Technical score to all the technically responsive bidders, prior to opening of financial bids.
  - c. After opening of Financial Bids, Utility shall submit to MoP/PFC the Comparative Statement of Technical score of all technically responsive bidders as per the Technical Evaluation report of ITC and accepted by Utility along with their Quoted price.
  - d. After detailed evaluation of Financial bids, if relative position of any bidder changes due to any financial loading etc., Utility shall furnish to MoP/PFC the following information prior to finalization of Bid –
    - i. Comparative statement of bids indicating technical score and price quoted by all technically responsive bidders and their financial scores after correction, if any
    - ii. Details of any financial loading on the Bid price and /or missing item of each technically responsive bidder as per the technical

evaluation report of ITC and/or emerged during financial evaluation and the methodology/reference rate considered for loading with reasons thereof.

- 3) **Price Bid Evaluation:** Financial Proposals of only such firms whose offers have been declared Technically Responsive will be opened by Utility after consent of MOP/ PFC if applicable (due to delay as above). The utility shall not involve ITC during price bid evaluation.

Non compliance of these guidelines may lead to cancellation of bidding process on the advice of MoP / PFC.